

July 22,

2014

**July 22, 2014**

The Tecumseh Local Board of Education met in regular session on July 22, 2014, with President Dan Studebaker presiding. Mr. Studebaker called the meeting to order at 7:00 p.m.

Roll Call: Present — Members Cochran, Lewis, Scarff, and Studebaker.  
Absent — Christmann

Mr. Studebaker led the Pledge of Allegiance.  
Mr. Studebaker recognized guests.

Minutes of Previous Meetings

Motion by Mr. Cochran to approve the minutes of the June 24 and 30, 2014 meetings with correction.

Seconded by Mr. Scarff.

Roll Call: Ayes, Members Cochran, Scarff, Lewis, and Studebaker.  
Nays, none. Motion carried 4-0.

Financial Reports

Motion by Mr. Lewis:  
to review and approve financial reports for June 2014.

Seconded by Mr. Cochran.

Roll Call: Ayes, Members Lewis, Cochran, Scarff, and Studebaker.  
Nays, none. Motion carried 4-0.

**Communications**

Written Communications – None at this time.  
Reports – None at this time.  
Other communications – None at this time.

**Old Business**

There was no old business.

**New Business**

Public Hearing – Reemployment

A public hearing on the issue of the employment of Deborah Hicks and Roberta Cornett by the Tecumseh Local School District Board of Education was held.

ADOPTION OF CONSENT CALENDAR - PERSONNEL

Motion by Mr. Cochran:

Resignation

DeAnna Gehret, Title I Coordinator, Tecumseh Local Schools  
Effective July 31, 2014 Reason to accept another position within the district

Employment - Classified

Amy Cultice, Library/Technology Aide, Tecumseh Local Schools  
Effective August 15, 2014 Step 3 \$14.08 per hour

Paula Moore, Bus Driver, Tecumseh Local Schools  
Effective August 19, 2014 3 hours per day Step 0 \$16.97 per hour

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Tamela Chenault, Bus Driver, Tecumseh Local Schools  
Effective August 19, 2014 3.25 hours per day Step 0 \$16.97 per hour

Amanda Asper, Title I Aide, Tecumseh Local Schools  
Effective August 15, 2014 Step 0 \$11.29 per hour

Danielle Morrow, Title I Aide, Tecumseh Local Schools  
Effective August 15, 2014 Step 0 \$11.29 per hour

Deborah Rodenberg, Title I Aide, Tecumseh Local Schools  
Effective August 15, 2014 Step 0 \$11.29 per hour

Employments – Substitutes 2014-2015

to approve the following individuals to be employed as substitutes on an as-needed basis for the 2014-15 school year, as presented.

Christy Repik - Classified  
Taylor Bole – Classified  
Justin Hoke – Classified

Employments – Supplemental - Athletic

to approve for the 2014-15 school year, salary as per Negotiated Agreement

**FALL SPORTS PROGRAMS**

High School Site Manager – Fall – Amy Brooks (1/2)  
Weight Room – January and May – Kyle Lusk  
MS Assistant Football Coach (1/5) – Anthony Watson  
MS Assistant Football Coach (1/5) – William Sams

Employment – Grants Coordinator

to approve the following individual for employment for the 2014-2015 school year, as presented.

DeAnna Gehret, effective August 1, 2014, Step 8 \$75,927.00

Employment – Curriculum Coordinator

to approve the following individual for employment for the 2014-2015 school year, as presented.

Cecil Foley, effective August 1, 2014, Step 10 \$78,223.00

Employment – Supplemental – Mentor

to approve the following individual for the position as listed for the 2013-2014 school year.

<u>Mentor</u>	<u>Mentee</u>
Jennifer Vito	Meridith Teagarden

Employment – Supplemental – Travel (2014-2015 School Year)

to approve the following individual and travel amount for the 2014-2015 school year:

Cecil Foley \$1500.00

Seconded by Mr. Scarff.

Roll Call: Ayes, Members Cochran, Scarff, Lewis, and Studebaker.

Nays, none. Motion carried 4-0.

ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE

Motion by Mr. Lewis:

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Ala Carte, and Catering Price Lists

to approve the ala carte and catering price lists for 2014-15 school year, as presented.

Breakfast and Lunch Price Lists

to approve the breakfast and lunch prices for 2014-15 school year, as presented.

Free and Reduced-Price Lunch Policy

to approve the free and reduced price lunch policy for the 2014-15 school year, as presented.

School Bus Stops

As per Section 3327.01 of the Revised Code, it shall be the responsibility of the superintendent or designee to determine the location of all school bus stops and routes which shall be approved annually by the board of education as an integral part of the school bus routing plan. Authority to designate or relocate subsequent school bus stops shall be delegated by the board of education to the superintendent or designee.

Professional Meeting Approval

to authorize the superintendent, or his designee, to approve/disapprove applications for professional leave, as stated.

Standing Authorization by Superintendent/Treasurer

to approve the standing authorization by the superintendent/treasurer for the 2014-15 school/fiscal year, as follows:

Whereas, the Board recognizes that employment matters, particularly employment during the summer months, often need to move forward between board meetings, and legal counsel has recommended the adoption of the following resolution;

Now therefore, be it resolved that the Board hereby acts as follow:

To authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

To authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

To authorize the Superintendent and the Treasurer, on behalf of this Board, to impose discipline upon a teaching or non-teaching employee under their direction during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such discipline shall be deemed effective as of the date and time of the Superintendent's or Treasurer's imposing the discipline.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall commence immediately and shall remain in effect until withdrawn by formal action of this Board.

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Appoint Harassment Grievance Officer

to appoint Mrs. Paula Crew, Assistant Superintendent, as grievance officer to process all sexual harassment complaints in accordance with the procedures set out in accordance with Tecumseh Local Board of Education Policies 3362, 4362, and 5517, Anti-Harassment, for the 2014-15 school year, as presented.

Student Fee K-8

to approve student fees for the elementary and middle schools (K-8) of \$25 per student, for the 2014-15 school year, as stated.

Membership - Ohio Coalition for Equity & Adequacy

to approve the payment of the Tecumseh Local School District's membership dues for The Ohio Coalition for Equity & Adequacy of School Funding, for the 2014-15 school year, as presented.

State and Federal Programs

to approve all available state, federal, and private programs, including:

- Title I Targeted Assistance
- Title I-C Migrant Education
- Title II-A Improving Teacher Quality
- Title II-D Technology
- Title III L.E.P.
- Title III Immigrant
- Title IV-A Safe and Drug Free Schools
- Title V Innovative Programs
- IDEIA-B Special Education
- IDEA Early Childhood Special Education
- Martha Holden Jennings Grants

School District Blanket Bond

to renew the school district's blanket bond, through J&R Insurance Agency, agent of Western Surety Company. The bond covers officers or employees who handle or have custody of cash or merchandise. The amount of the bond is \$40,000 per position. It is recommended that the board approve the School District Blanket Bond, as presented.

EPC Cooperative School Bus Purchasing Program

to approve the following resolution:

Whereas the Tecumseh Local Board of Education wishes to advertise and receive bids for the purchase of two (2) school buses.

Therefore, be it resolved the Tecumseh Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of two (2) school buses.

*Note: Board adoption of this resolution does not obligate the district to purchase buses.*

AFJROTC Minimum Instructor Pay

to approve an increase in pay from July 2013 through June 2014 for the ROTC instructors, as per Department of the Air Force, Air Education and Training command, in the amount presented. The amount is an adjustment to fulfill the contract obligation and is payable immediately. The contracts for 2014-15 school year for the AFJROTC position will be adjusted to reflect this increase in pay.

Col. Schuster	(\$991.79)
MSgt Ruiz	\$ 206.28

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Set Special Meeting Date and Time

to set September 29, 2014 as a special board meeting for the purpose of a joint meeting with officials from the City of New Carlisle, Bethel Township and the Clark County Commissioners and any other district business that may legally come before the board. The meeting will begin at 6:30 p.m. and held at the Smith Park Shelter House in New Carlisle.

Classified Sick Leave Bank

to approve the establishment of a classified sick leave bank, as presented.

Rehire of Classified Retirees Policy

to approve the following policy, as presented:

Rehire of Classified Retirees

Beginning August 1, 2014, any person who retires under SERS and is subsequently employed by the Tecumseh Local School District will be placed on Step 1 of the salary schedule. Retirees will advance one step per year up to Step 15; retirees who reach Step 15 will remain at Step 15.

Job Descriptions

to approve the revised job description for the following positions, as presented:

- Curriculum Coordinator
- Federal Programs/Grants Coordinator
- Aide-Library/Technology Aide

Resolution Adopting a Calamity Day Alternative Make-Up Plan

to approve the following resolution, as presented:

RESOLUTION ADOPTING A CALAMITY DAY  
ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Tecumseh Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of days authorized in section 3313.48; and

WHEREAS, section 3313.88 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such excess days;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Tecumseh Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.88, the Board of Education of Tecumseh hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to complete up to three days of instruction in excess of the number of days permitted under section 3313.48 because of the closing of schools for any of the reasons specified in section 3317.01.

- 1) This plan is submitted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2014-2015 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the amount of instructional time the student would receive

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for three school days in such teacher's class. The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.

4) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.

5) As soon as practicable after an announced school closure in excess of the number of days permitted under section 3313.48, staff members designated by the appropriate administrator shall make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing. Such designated lessons shall not be posted or distributed prior to the announcement of excess closures.

6) Each student enrolled in a course for which a lesson is posted shall be granted a minimum of a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.

7) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

8) The board of education hereby authorizes "blizzard bags," which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. Students shall submit completed lessons to the teachers assigning such lessons by the date determined by Tecumseh Local Schools in accordance with the two-week minimum period.

Seconded by Mr. Scarff.

Roll Call: Ayes, Members Lewis, Scarff, Cochran, and Studebaker.

Nays, none. Motion carried 4-0.

ADMINISTRATIVE

Motion by Mr. Cochran:

Resolution to Proceed

to approve the following resolution to proceed, as presented:

RESOLUTION DECLARING INTENT TO PROCEED  
WITH ELECTION ON THE QUESTION OF RENEWAL  
OF A TAX IN EXCESS OF THE TEN-MILL  
LIMITATION

(Ohio Revised Code Sections 5705.21 and 5705.25)  
Renewal Permanent Improvement Levy

WHEREAS, on June 24, 2014, the Board passed a resolution (the "Resolution of Necessity") declaring the necessity to renew all of a tax in excess of the ten-mill limitation in the amount of 4.00 mills for each one dollar of valuation, which amounts to \$0.40 for each one hundred dollars of valuation, for a period of five years for the purpose of improvements, renovations, and additions, to school facilities, and providing equipment, furnishings, and site improvements (the "Renewal Levy"); and

WHEREAS, the County Auditor of Clark County, Ohio (the "County Auditor") has certified to the Board that the dollar amount of revenue that would be generated by the Renewal Levy during the first year of collection is \$707,084, based on the current tax

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valuation of the School District of \$271,373,530;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Tecumseh Local School District, Clark and Miami Counties, Ohio, two-thirds of all of the members thereof concurring, that:

Section 1. The Board desires to proceed with the submission of the question of the Renewal Levy to the electors of the School District.

Section 2. The question of the Renewal Levy shall be submitted to the electors of the School District at the election to be held therein on November 4, 2014 (the "Election Date").

Section 3. The form of the ballot to be used at said election shall be substantially as follows:

A renewal of a tax for the benefit of the Tecumseh Local School District for the purpose of improvements, renovations, and additions, to school facilities, and providing equipment, furnishings, and site improvements at a rate not exceeding four (4.00) mills for each one dollar of valuation, which amounts to forty cents (\$0.40) for each one hundred dollars of valuation, for five (5) years.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

Section 4. The Treasurer of the Board is hereby directed and shall certify, not later than August 6, 2014 (which date is not less than 90 days prior to the Election Date), to the Board of Elections of Clark County, Ohio (the "Board of Elections") a copy of the Resolution of Necessity and a copy of this Resolution together with the dollar amount of revenue that would be generated by the Renewal Levy during the first year of collection, based on the current tax valuation of the School District, as estimated by the County Auditor.

Section 5. The Treasurer of the Board is hereby directed and shall simultaneously certify to the Board of Elections, that the Renewal Levy will be for a period of five years, and that the Renewal Levy will include a levy on the 2015 tax list and duplicate (first due in calendar year 2016), if approved by a majority of the electors voting thereon.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Seconded by Mr. Lewis.

Roll Call: Ayes, Members Cochran, Lewis, Scarff, and Studebaker.

Nays, none. Motion carried 4-0.

ADOPTION OF CONSENT CALENDAR – FINANCIAL

Motion by Mr. Scarff:

Donations

to accept donations made to the Tecumseh Local School District, as presented.

Fund Advances

to advance funds, as presented:

- From General Fund – 001 to 461 5210 9051 \$ 258.68
- From General Fund – 001 to 505 5210 9014 \$ 1,495.09
- From General Fund – 001 to 516 5210 9014 \$ 10,785.34
- From General Fund – 001 to 536 5210 9014 \$ 8,674.89
- From General Fund – 001 to 551 5210 9014 \$ 622.84
- From General Fund – 001 to 590 5210 9014 \$ 210.00

All funds will be returned to the General Fund upon their receipt from the state.

Seconded by Mr. Lewis.

Roll Call: Ayes, Members Cochran, Lewis, Scarff, and Studebaker.

Nays, none. Motion carried 4-0.

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INSTRUCTIONAL

Motion by Mr. Cochran:

Tuition Student

to approve Kelli Bear as a tuition student from Fairborn City School District for the 2014-2015 school year.

Seconded by Mr. Lewis.

Roll Call: Ayes, Members Cochran, Lewis, Scarff, and Studebaker.  
Nays, none. Motion carried 4-0.

**Further New Business**

**Planning and Discussion**

OSBA Capital Conference – November 9-12, 2014

**Information Items**

**Public Comments**

**Comments and Questions from Board Members**

Executive Session

Motion by Mr. Scarff at 8:50 p.m. to meet in executive session to discuss a confidential matter and a personnel matter-employment.

Seconded by Mr. Lewis.

Roll Call: Ayes, Members Scarff, Lewis, Cochran, and Studebaker.  
Nays, none. Motion carried 4-0.

The meeting reconvened at 9:03 p.m.

ADMINISTRATIVE

Motion by Mr. Cochran:

Approve Retire/Rehire Public Meeting and Notice

to approve a public meeting on the issue of rehiring retirees on August 26, 2014 and approve notice for publication in the newspaper, as presented.

Seconded by Mr. Lewis.

Roll Call: Ayes, Members Cochran, Lewis, Scarff, and Studebaker.  
Nays, none. Motion carried 4-0.

**Adjournment**

Motion by Mr. Cochran to adjourn the meeting.

Seconded by Mr. Lewis.

Roll Call: Ayes, Members Cochran, Lewis, Scarff, and Studebaker.  
Nays, none. Motion carried 4-0.

Meeting adjourned at 9:15 p.m.

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President

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Treasurer